


CHEVY CHASE VILLAGE  
BOARD OF MANAGERS  
OCTOBER 10, 2011 MEETING

STAFF REPORT

**TO:** BOARD OF MANAGERS  
**FROM:** SHANA R. DAVIS-COOK, VILLAGE MANAGER   
**DATE:** 10/6/2011  
**SUBJECT:** SUPPLEMENTAL APPROPRIATION REQUEST

A supplemental appropriation in the amount of \$18,041.90 is required for the recently Board-approved purchase of a replacement Public Works pick-up truck, which replaces a truck destroyed by fire in mid-September. This supplemental appropriation request is net of the insurance settlement, which totaled \$15,750.

\$32,597.90	Invoice amount for Chevrolet 2500HD 4WD Pick-up Truck (on MD Contract)
-281.00	Contract Reduction
-4,500	Government Fleet Incentive
5,180	Boss 8' Lot Pro Snow Plow (includes fittings and labor)
450	Linex Bed Liner
345	Amber Beacon Strobe Light mounted on cab roof
<b>\$33,791.90</b>	<b>Contract Price TOTAL</b>
<u>-15,750.00</u>	<u>Insurance Settlement</u>
<b>\$18,041.90</b>	<b>Remaining balance</b>
<u>Requested Supplemental Appropriation (proposed funds source)</u>	
\$6,430.95	From tax-based reserves (50% of balance, minus \$5,180 for snow plow)
\$11,610.95	From <i>SafeSpeed</i> reserves (50% of balance, plus \$5,180 for snow plow)

Staff has proposed the above funds source allocation, acknowledging that one of the primary functions for this truck is in support of public safety tasks and projects, including, but not limited to snow removal operations from Village roadways.

The CIP for FY2013 predicted that one of the Village's pick-up trucks would need to be replaced in that year. The current year expense would alleviate the need to purchase a replacement truck in FY2013.

**Action Requested**

Board authorization is requested for a supplemental appropriation in the amount of \$6,430.95 from tax-based reserves and in the amount of \$11,610.95 from *SafeSpeed* Program reserves to Capital Projects, Equipment for the purchase of a pick-up truck for the Public Works Department.

**Attachment**  
CIP Expenditure Detail Sheet

## Expenditure Detail Sheet

### Public Works Vehicles

Category	Vehicles	Date Last Modified	February 14, 2011
Department	Public Works	Funding Source	Tax-Based/ <i>SafeSpeed</i>
Zone Location	3	Status	Ongoing

#### EST. EXPENDITURE SCHEDULE (dollars in thousands)

Equipment Type	Total	Est. FY11	Total 6 Years	FY12	FY13	FY14	FY15	FY16	FY17	Beyond 6 Years
Pick-up trucks (3)	81	0	81	0	27	27	27	0	0	0
Medium-duty dump trucks (2)	142	0	142	0	0	0	0	60	82	0
Rear-load trash/yard waste truck	0	0	0	0	0	0	0	0	0	115
Front-end loader/tractor	29	0	29	0	0	0	0	29	0	0
<b>Total</b>	<b>252</b>	<b>0</b>	<b>252</b>	<b>0</b>	<b>27</b>	<b>27</b>	<b>27</b>	<b>89</b>	<b>82</b>	<b>115</b>

#### EST. FUNDING SCHEDULE (dollars in thousands)

Tax-Based	252	0	252	0	27	27	27	89	82	115
<i>SafeSpeed</i>	0	0	0	0	0	0	0	0	0	0
Grants/Reimbursements	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>252</b>	<b>0</b>	<b>252</b>	<b>0</b>	<b>27</b>	<b>27</b>	<b>27</b>	<b>89</b>	<b>82</b>	<b>115</b>

#### EST. OPERATING BUDGET IMPACT (dollars in thousands)

Labor/Maintenance			-14	0	-2	-2	-2	-3.5	-4.5
Materials/Equipment			-5	0	-1	-1	-1	-1	-1
<b>Total</b>			<b>-19</b>	<b>0</b>	<b>-3</b>	<b>-3</b>	<b>-3</b>	<b>-4.5</b>	<b>-5.5</b>

#### Description

These vehicles will ensure the continuity of operation of Village government while ensuring that the services Village residents have come to rely on such as special (bulk) pick-ups, yard waste collection, snow plowing operations and sidewalk repairs. Due to the need for this equipment to be used for pedestrian, vehicular and public safety needs a certain percentage of the expenditures would be eligible to be paid out of the *SafeSpeed* revenues.

- In years FY16 and FY17 the Village's projects to replace its two (2) medium-duty dump trucks. The Village currently maintains two (2) medium-duty dump trucks of varying carrying capacities. It is projected that the smaller of the two (2) would be replaced in FY16 and the larger in FY17. It is required that the larger of the two (2) dump trucks be replaced or maintained due to it required need to transport salt from Montgomery County to the Village in winter weather.

#### Estimated Schedule

This equipment would be purchased on an as needed basis and as the vehicles lifespan dictated.

#### Cost Change


There have been no cost changes. In FY16 and FY17 you will note that there are two (2) different estimated costs for the medium-duty dump trucks. Currently, the Village has two (2) medium-duty dump trucks with different weight restrictions which is reflected by the cost difference.

#### Justification

These vehicles will ensure the continuity of operation of Village government while ensuring that the services Village residents have come to rely on such as special (bulk) pick-ups, yard waste collection, snow plowing operations and sidewalk repairs.

#### Other Disclosures

None

<b>Coordination</b> Board of Managers Administration/Capital Contracts Public Works Department Public Works Committee	<b>Map</b> 
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